

# TERMS AND CONDITIONS

These terms and conditions apply between the person, firm, company, or other entity specified on your booking form ("you" or "your") and the ICTCA2025 organizing committee (Organizer) for delegate registrations for the 16<sup>th</sup> International Conference on Theoretical and Computational Acoustics ICTCA2025 (Congress). Please read them carefully as they contain important information. By submitting your registration to attend the Congress ("your registration"), you agree to be bound by these terms to the exclusion of all other terms. If you do not agree to be bound by these terms, the Organizer will be unable to accept your registration.

You agree to the following terms below, which become binding on you and the Organizer when you complete your Congress booking and the Organizer issues you with a written confirmation of a place at the Congress. The Organizer will make every effort to deliver the Congress to you in accordance with the information supplied. However, the Organizer reserves the right to alter the published program and speakers according to circumstances.

Every effort to ensure that any technical problems do not interfere with the provision of the Congress will be made. However, in the event that technical problems arise, this will not be treated as a breach of the Organizer's obligations to you.

## 1. Delegate Booking

- Applications for attending the Congress must be made using the online registration form.
- A written confirmation of acceptance is sent by the Organizer using the contact details you provided at the time of registration. You should contact the Organizer if you have not received confirmation within 5 days of your registration.
- The Organizer reserves the right to accept or reject applications at its sole discretion. If false or misleading information is provided, the Organizer may reject the application or withdraw acceptance.

## 2. Registration Fees and Payment Policy

- The registration fee for attending the Congress is as stated on the registration pages of the Congress website.
- Payment must be received in full before the Congress. If paying by invoice, please ensure that the Organizer has received payment before your attendance.
- Payments should be made by one of the following methods:
  1. Online Credit Card (Visa, MasterCard, JCB)
  2. Wire Transfer (Bank details will be provided upon registration confirmation)
    - \* Account Number : 301-0338-4695-31
    - \* Bank Name : NONGHYUP BANK
    - \* Bank Address : 120, TONGIL-RO, JUNG-GU, SEOUL, KOREA
    - \* Swift code : NACFKRSEXXX
    - \* Account Name : ICTCA2025

### 3. Cancellation and Refund Policy

- Only cancellations made in writing will be accepted.
- Written requests for cancellation should be sent by email to the Secretariat.  
All bank charges for remittance must be paid by registrant.
- Refunds will be processed after the Congress concludes.
  - Cancellation by July 2, 2025 : 100% refund
  - Cancellation from July 3 to July 27, 2025 : 50% refund
  - Cancellation from July 28, 2025 : No refund

### 4. Delegate Code of Conduct

- You must wear your delegate badge at all times for security and access to Congress areas.
- The Organizer reserves the right to refuse admission or remove attendees displaying disruptive behavior.

### 5. Congress Language

- The official language of the Congress is English.
- Attendees are expected to have a good standard of English for participation.

### 6. Visa Information

- It is the participant's responsibility to obtain the necessary visa for lawful attendance.
- Visa support documents will only be provided after full payment of registration fees.

### 7. Liability and Force Majeure

- The Organizer is not responsible for personal property loss or damage.
- The Organizer may cancel or reschedule the Congress in cases of **Force Majeure** (e.g., natural disasters, pandemics, strikes, war, or government regulations).

### 8. Photography and Intellectual Property

- Unauthorized photography, audio, or video recording is prohibited.
- By attending, you consent to the use of images and recordings of you for promotional purposes.
- All Congress materials, including presentations, documents, and recordings, are protected under copyright.
- You may not reproduce, distribute, or use any Congress material for commercial purposes without explicit permission from the Organizer or the respective speaker.
- Views expressed by Congress speakers are their own, and the Organizer does not take responsibility for the content of their presentations.

The Organizer reserves the right to amend these terms and conditions at any time. You will be subject to the terms in force at the time of registration.

For inquiries, please contact [ictca2025@gmail.com](mailto:ictca2025@gmail.com)